

May 27, 2025

Training Tuesday

Making the Most of Your Images

Presented by:

Maria Magouirk – Senior Software Trainer
mmagouirk@moderncampus.com

A BIT OF “HOUSEKEEPING”

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This webinar is being **recorded** and will be available on our support site



Use the **Q&A** for questions. Feel free to ask during the presentation



I am working in a sandbox, but you can **follow along** in your own instance



Please complete our **survey** after the webinar

Overview

1. Image Extensions
2. Content Editor and Admin Permissions
3. Image Editing in CMS
4. Adding Images to a Page and Image Gadget
5. Uploading
6. Site Settings
7. Managing Images
 - Allow and Disallow Extensions
 - Image Folder Directory Variable
 - Image Size Sets
8. Updating an Image Sitewide
9. User, Snippet, and Component Images



EXTENSIONS RECOGNIZED BY THE CMS

- .avif*
- .bmp
- .dwg
- .gif
- .glb
- .gltf
- .jp2
- .jpe
- .jpeg
- .jpg
- .peg
- .pkg
- .png
- .svg
- .tif
- .tiff
- .webp*

.webp and .avif images can be uploaded to Modern Campus CMS but cannot be edited. Additionally, they are not supported for use in Image Galleries or Image Size Sets.

JPG vs PNG

JPG

- Smaller and will load quickly on the web
- Lossy - will lose quality when compressed
- Best for images where file size is a priority and situations where transparency isn't needed



PNG

- High quality and supports transparency
- Lossless - quality of the photo remains high, even after compression and decompression
- Best for graphics, such as logos and icons



CONTENT EDITORS AND ADMINS

- Publish images
- Add images to pages*
- Edit images*
 - Resize
 - Crop
 - Rotate
- Upload Images**

*level 1 and higher

**level 6 and higher by default

PUBLISH



Insert/Edit Image

General Advanced

Source

Alternative description

Image title

Width Height

Class (not set)

Custom Class

ID

CANCEL SAVE

UPLOAD

Resize

Width

Height

Preserve Ratio ☒

RESIZE

Crop

Aspect Ratio

☒ Custom

☐ 1 : 1

☐ 5 : 4

☐ 4 : 3

☐ 3 : 2

☐ 16 : 10

☐ 16 : 9

☐ Swap width & height

APPLY CROP

Rotate

ADMINS

- Can restrict:

- Who can publish
- Who has access to images
- Toolbars
- Disallow extensions
- Upload limits
- Image resizing and alignment in WYSIWYG
- Image types in Components

- Can allow:

- User levels 1-5 to upload
- Allow extensions
- Decorative images

IMAGE RELATED SETTINGS

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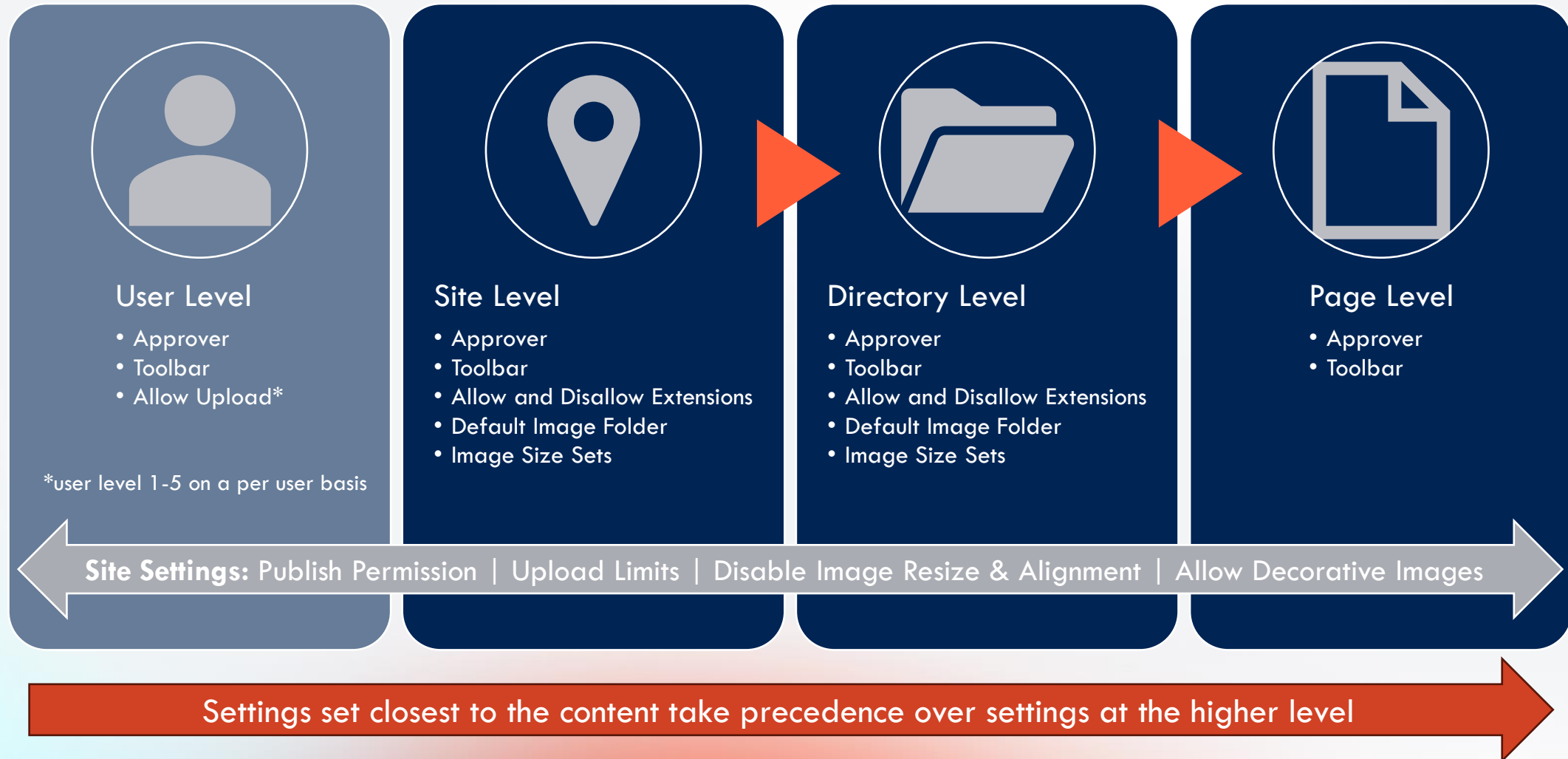
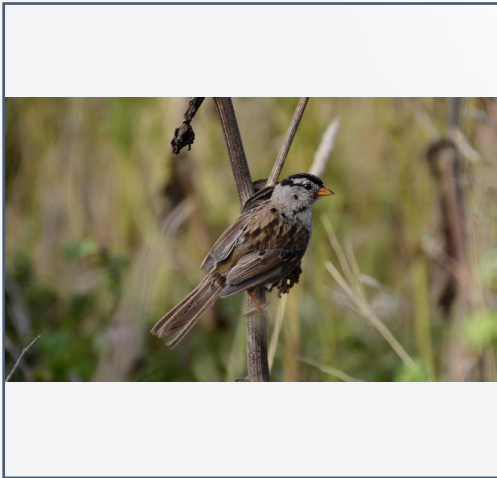


IMAGE SIZES – ORIGINAL VS CROPPED

ORIGINAL

100h

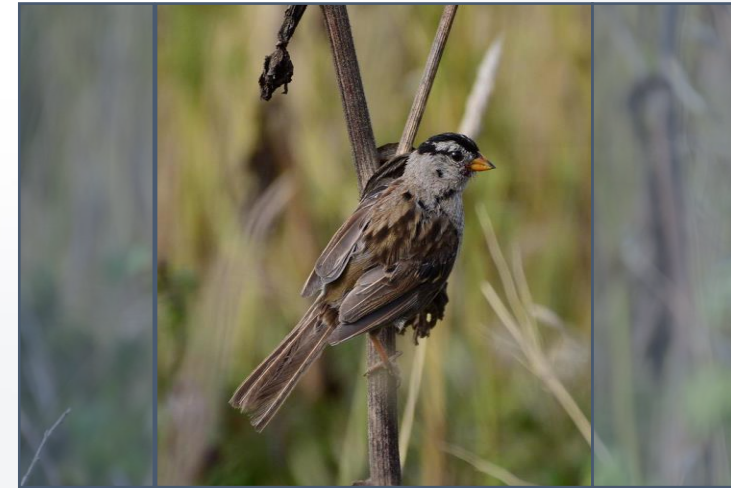


100w

The full image fits completely in the frame size you set. The aspect ratio is kept.

CROPPED

100h



100w

The image will fill the frame completely and any part of the image bigger than the frame will be cropped out.

LET'S SEE IT

Q&A

Other Questions?

- Email us at training@moderncampus.com
- Visit our [support site](https://support.moderncampus.com/cms/) (<https://support.moderncampus.com/cms/>)
- View all past [Training Tuesdays](https://support.moderncampus.com/cms/webcasts/training-tuesday.html)
(<https://support.moderncampus.com/cms/webcasts/training-tuesday.html>)

Modern Campus Annual User Conference 2025

- Did you know Modern Campus has an Annual User Conference?!
- This October our Customers will come together in Chicago for 4 days of learning, collaboration, networking, and inspiration.
- October 7 - 10, 2025
- Register Now!
- userconference.moderncampus.com

The next Training Tuesday will be on

June 24, 2025

CMS Website Search: Setup Overview

Registration is now open!

Survey Time!

Just 2 minutes!

Modern Campus Training Webinar Feedback Survey

We would appreciate 2 - 5 minutes of your time to answer questions about the training webinar you participated in. The information gathered is shared with the Training Team and helps us to improve our training webinars. Thank you in advance for your feedback!

* 1. College/University Name

* 2. What product(s) was covered during the webinar?

- ☐ CMS (formerly Omni CMS) ☐ Catalog (formerly Acalog) ☐ Curriculum (formerly Curriculog) ☐ Section ☐ Navigate (formerly Register)
- ☐ Message (formerly Signal Vine) ☐ Involve (formerly Presence) ☐ Lifelong Learning Workforce & Community (formerly Lumens) ☐ Lifelong Learning Extended Education (formerly Destiny One)

* 3. Overall, were you satisfied with your training?

- ☐ Yes
☐ No

* 4. On the following scale, how **helpful** and **informative** was the training webinar?

1 - Not Helpful	2	3 - Neutral	4	5 - Helpful
<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>	<input type="radio"/>

Additional comments to reflect your score.

5. Additional feedback? We value your feedback and use it to improve the quality of our training webinars over time.

6. Don't see a session that sparks your interest? Leave us a comment with a topic that we can build a session around in the future!

[Click here to share your feedback](#)

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Thank You

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